

ALL INDIA RETIRED BHARAT SANCHAR
NIGAM LIMITED EXECUTIVES' WELFARE
ASSOCIATION

MEMORANDUM
&
RULES AND REGULATIONS
(CONSTITUTION)

M. S. B. S.
President

K. Singh
General Secretary

K. K. S. S.
Finance Secretary

MEMORANDUM OF ASSOCIATION
ALL INDIA RETIRED BHARAT SANCHAR NIGAM LTD.
EXECUTIVE WELFARE ASSOCIATION

(An Association Regd. Under the Societies Registration act no. XXI of 1860 as applicable to the National Capital Territory of Delhi)

1. **NAME** : ALL INDIA RETIRED BSNL EXECUTIVE WELFARE ASSOCIATION
The name of the association is ALL INDIA RETIRED BSNL EXECUTIVE WELFARE ASSOCIATION
2. **Registered Office** : The Registered office of the Association is act C-8/230, Yamuna Vihar, Delhi-110053.
3. The Association will operate on All India Basis.
4. **AIMS AND OBJECTS:** The Basic Aims and Objects for which the Association is formed and registered are the following:-
 1. To established, Manage, Maintain and run activities relating to welfare of BSNL pensioners and established offices for that purpose.
 2. To established, manage, maintain and run homes institutions for the welfare and relief of poor handicapped, old Orphan, Widow etc. for education/training in household and cottage industries.
 3. To promote harmonies, understanding & equal respect all religious cultures, races and Ideologies and for that purposes to arrange cultural exchange programme, Seminars, Tours etc.
 4. To complete arrange and make vallets on social issues etc. and show them in and help in moral character and social awareness of people.
 5. To mutual exchange of Collaborations with the other like Organization/Associations etc.
 6. Translate, print, publish, circulate and distribute appropriate material for distribution of useful knowledge through magazines, pamphlets or other printing mode for the development and promotion benefit and advancement of interest of pensioners.



President


Finance Secretary

Contd...2/-


General Secretary

7. To receive any grant, donation, fee, support and assistance in any form for the furtherance of the objects of the Association.
8. To purchase, Lease, Secure by hire or otherwise acquire any movable or immovable property and any interest, easement, right and privilege necessary or alter any movable and immovable property of the Association and undertake such other activities any may be necessary and incidental to the objects of the Association.
9. To frame bye-laws and Rules and Regulation for the conduct of business of the Association and its Officers and employees.
10. To do all such other lawful acts, deeds, and things, as are incidental for conductive to the attainment of the above objects of any of them.
11. All the income earnings, movable and immovable properties of the Association shall be utilized towards the promotion of its Aims and Objects only as set forth in "Memorandum of Association" and no profit or part their of salary paid or transferred, directly or indirectly by way of dividends, bonus, profit or in any manner what so ever, to the members of Association or to any other person,. No member of the Association shall have any personal claim on any movable or immovable property/properties of the Association or to make any profits, what so ever by virtue of his membership.
12. To grant scholarship or provide financial Aid to poor/meritorious students in fields of education.
13. To complete, publish and distribute or give financial aid, in publication of any literature for the promotion of the above objects.
14. To open branches where ever considered expedient for the promotion of above objects.
15. To use the audio and visual for furtherance of its Aims and Objects.
16. To promote and revive the traditional Art and Culture of India.


President


Finance Secretary


General Secretary

Names and Addresses of Office Bearers of All India Retired BSNL Executive's Welfare Association

S.No.	Name (Full in Capital & Addresses)	Occupation	Designation
1.	Sh. M.L. Sharma, RZF-1/11, Gali No. 1, Mahavir Enclave Part-1, New Delhi-110045. Mob. No. : 9868240042	PENSIONER Retired as PPS BSNL Co.	PRESIDENT
2.	Sh. A.K. Madan, 93B, Pocket-A, Dilshad Garden, Delhi-110095 Mob. No. : 9868223744	PENSIONER Retired as DGM (F)	VICE-PRESIDENT-I
3.	Sh. Rakesh Srivastava, A-704, Katyani Aptt. Flat No. 8, Sec.-6, Dwarka, New Delhi Mob. No. : 9868876677	PENSIONER Retired as ADG BSNL Co.	VICE PRESIDENT-II
4.	Sh. Kishan Singh, C-8/230, Yamuna Vihar, Delhi-110053 Ph. No. : 011-22916163 Mob. No. : 9968270611	PENSIONER Retired as ADG BSNL Co.	GENERAL SECRETARY
5.	Sh. J.B. Jain, 8/355, Sector-3, Rajendra Nagar, Sahibabad, Ghaziabad-201005 Ph. No. : 0120-2637355 Mob. No. : 9868811541	PENSIONER Retired as ADG BSNL Co.	ASSISTANT GENERAL SECRETARY-I
6.	Sh. Hardas Singh, 44/1, Emila-1, Vatika City, Sohna Road, Sector-49, Gurgaon-122001 Mob. No. : 9810462426	PENSIONER Retired as ADG BSNL Co.	ASSISTANT GENERAL SECRETARY-II
7.	Sh. R.Totlani, 47/66, Mansarovar, Jaipur-302020 Mob. No. :09024179810	PENSIONER Retired Ex. Engineer (Civil)	ASSISTANT GENERAL SECRETARY-III
8.	Sh. R.D. Arora, 1/6649, East Rohtash Nagar, Shahdara, Delhi-110032 Mob. No. : 9868829060	PENSIONER Retired as Sr. PS	ASSISTANT GENERAL SECRETARY-IV
9.	Sh. K.N. Mehra, 120-Gaur Galaxy, Sector-5, Vaishali, Ghaziabad-201010 Ph. No. : 0120-2779224 Mob. No. : 9911314576	PENSIONER Retired as ADG BSNL Co.	FINANCE SECRETARY

M. L. Sharma
President

K. Singh
General Secretary

K. Mehra
Finance Secretary

S.No.	Name (Full in Capital & Addresses)	Occupation	Designation
10.	Sh. Ishwar Dutt, 66, Promis Apart, F-Block, Vikas Puri, New Delhi-18 Mob. No. : 9968094826	PENSIONER Retired as CAO	ASSISTANT FINANCE SECRETARY
11.	Sh. B. N. Sarkar Village - Amarpur, P.O. Sugandha Distt. Hooghly-712102 Mob. No. : 09477651444	PENSIONER Retired Sr. SDE CTD Distt.	ORG. SECRETARY (E)
12.	Sh. K.G. Pareek 43, Kusttubh, Desh Bhushan Nagar, Jaipur-302003 Mob. No. : 09460905577	PENSIONER Retired DE Raj Circle	ORG. SECRETARY (N)
13.	Sh. T. Ravindaran, Lakshmi Kripa, A-2, AZHIKODE Kannur-670009 Mob. No. : 09447815400	PENSIONER Retired DE, Kerala Circle	ORG. SECRETARY (S)
14.	Sh. S.N. Sonwane, 5, Laxmi Prabha Apartment, Dusauza Colony, Nasik-5 (MH) Mob. No. : 09422271599	PENSIONER Retired DE, MH. Circle	ORG. SECRETARY (W)
15.	Sh. S.D. Sharma F/5, Amba Apartments, Plot No.5, Sector-10, Dwarka, New Delhi-110075 Ph. No. : 011-25088276 Mob. No. : 9810059973	PENSIONER Retired as ADG, CSS, BSNL Co.	EDITOR
16.	Sh. N.C. Jain, C-802, Neel Padam, Sector-5, Vaishali, Ghaziabad-201010 Ph. No. : 0120-2772400 Mob. No. : 9871915573	PENSIONER Retired as ADG BSNL Co.	AUDITOR

M. Sharma
President

K. Singh
General Secy
General Secretary

K. K. K.
Fin. Secy.
Finance Sec.
Finance Sec.

RULES & REGULATIONS

1. Name of the society	Name of the society shall be "ALL INDIA RETIRED BSNL EXECUTIVES, WELFARE ASSOCIATION"
2. Membership	The membership of the Association is open to any BSNL Executive pensioner who fulfills the terms and conditions of the Association but subject to the approval of the Governing Body of the Association.
3. Admission to and Qualification for members	<p>a) Every application to the Society shall be addressed to the concerned Branch Secretary of the Society. The Branch Executive Committee shall have power to admit members. However readmission of the expelled/ suspended members or those removed from the role of membership by the higher body/bodies of the Society shall have to be considered only after obtaining approval of the concerned or higher body.</p> <p>b) When outstation members are unable to contact any particular branch, they may be enrolled by the General/ Circle Secretary direct, who will have such members transferred to the nearest branch at the earliest opportunity.</p>
4. Subscription	<p>a) The subscription shall be Rs. 200/- per annum or Rs. 20/- per month per member and shall be payable in advance.</p> <p>b) An admission fee of Rs. 25/- shall be charged when any member first joins the Society or when any member is re-admitted. This shall be retained by the concerned branch.</p> <ol style="list-style-type: none">1. All payment shall be remitted to the respective Financial Secretaries/ Branch Secretaries.2. Membership fee Rs. 100/- (Six Months).3. Life membership fee Rs. 500/- <p>c) The subscription shall be paid to CHQ @ 50%, Circle 25% and Branch 25%</p>

5. Ceasation of membership and Readmission:

- a) Members whose subscription is in arrears of more than one year are liable to be removed from the rolls of the Society. On their readmission they shall be liable to pay up all arrears to the Society plus admission fee at usual rates. The branch committee shall have power to waive-off in full or part of the arrears of subscription.
- b) The center working committee, Circle Executive Committee and Branch General Body shall have power to take disciplinary action against any member(s) for anti-Association activities or gross misdemeanor or violation of any provisions of the constitution. The concerned member(s) shall be given a show cause notice stating the allegation and with a demand to account for his/her defence within a stipulated time. After the expiry of the stipulated time, the defence submitted should be considered by the prescribed disciplinary/apellate as the case may be, and decision shall be taken two third majority. If no defence is submitted within the stipulated time, the stipulated disciplinary/appeasable authority shall have the powers to take expert decision.
- c) The disciplinary/apellate authority shall be as follows:-

Class of Member	Disciplinary authority which can suspend	Appellate authority which can expel or remove or revoke suspension
1. Any member including Branch office bearers/Executives but excluding office bearers at Circle/CHQ level and CWC/CEC members	Branch General Body	1.Circle Executive Committee (Central Working Committee shall have power to review such cases and its decision shall be final)
2. Circle Office Bearers/Executive Committee members & CWC member(s) from concerned circle	Circle General Body/Conference/Central Working Committee	2.Central Working Committee/All India Conference
3. Central Office Bearers	Central Working Committee with 80% majority	3. All India General Body/Conference

M. S. Srinivasan
President

U. Singh
General Secretary

K. S. Srinivasan
Finance Secretary

6. Rights & Privileges of Members	<p>a. All members are eligible to Association subject to the provision of Rules and Bye-laws of the Association shall be entitled to participate in meetings, cultural educational and other lawful gathering, called/arranged by the Association.</p> <p>b. All members are free to inspect the account books, register of membership lists and similar recodes of the Society.</p> <p>Note: - Financial Secretary and the General/Circle/Branch Secretary shall give every opportunity to the member(s) at the respective organizational levels for inspection of the said records, when so demanded.</p> <p>c. All members are free to suggest means and ways for better functioning of the Society.</p> <p>d. All members may take part in the meeting of the Society and discuss on the items of agenda.</p>
8. Organization	<p>The Society shall normally function at the following level:-</p> <p>(a) Central (b) Circle (c) Branch</p> <p>1. General Composition</p> <p>A - Central Organization</p> <p>1. Power , composition, function and periodicity of meeting</p> <p>a) All India General body meeting/All India conference shall be convened at least once in two years, the venue for the succeeding General Body meeting/All India conference being decided by the Central Working Committee. Delegates from branches/Circles shall attend the General Body Meeting/All India Conference. One delegate per 30 paid members or part thereof being not less than 20 subject to the minimum of one</p>

M. S. Sanyal
President

K. Singh
General Secretary

K. K. Sharma
Finance Secretary

per branch shall be elected by the branches/circles. The Circle Secretary, CHQ office bearers, Central Working Committee members shall be the ex-officio delegates.

- b) The business transacted at such meeting shall include confirmation of the minutes of the previous General body meeting/All India conference, the passing of the General Secretary's reports and Audited Account of the past term, election of office-bearers for the next term, amendment to rules and bye-laws of the Society, resolution given with due notice by the Circles, passing the budget for the ensuing term and any other subject duly notified.
- c) Subjects not included in the agenda shall be taken up for consideration only with the approval of the Chair.
- d) Amendments to constitute and rules for the withdrawal from reserved funds including actual withdrawal from reserved fund shall be made only by 2/3 majority of the votes of delegates present and voting in the general body meeting.
- e) All other subjects before the general body meeting shall be decided by a majority votes of delegates, the votes been calculated as per voting rights of the branches determined as per para- (f) below,
- f) CHQ quota for the tenure of the out going body shall be taken into account, and membership will be calculated accordingly voting power per delegates shall be equal to the number of the delegates justified the according to the CHQ quota, received during the tenure of the out-going body divided by the number of delegates and Ex-Officio of delegates from that circle.
- g) The president or the Chairmen at the General body meeting shall have casting votes, in case of tie.
- h) Notes of resolutions and amendment to the rules and by Laws proposed to be moved at the All India Conference shall have to be given in writing to the GS so as to reach him at least 15 days ahead of the day of meeting

M. S. Suresh
President

K. Singh
Gen. Secy
General Secretary

K. M. S. Rao
Finance Secretary

	<p>i) The members of the CWC are IPSO Facto, delegates to the AIC.</p> <p>j) The circle Secretary will be IPSO Facto members of the CWC.</p>
8-II. Extra Ordinary General body meeting	<p>a) Extra ordinary General body meeting shall be convened by the General Secretary at any convenient location either on a requisition by the Central Working Committee or on a requisition signed by at least one third of the paid membership distribution at least in fifty percent of the recognized branches, within ninety days of the receipt of requisition.</p> <p>b) The purpose of such meeting shall be mentioned in the requisition supported by the detail briefs. Although the extra ordinary generally body meeting normally conduct the agenda given by requisitions, yet any other important items with the permission of the chair may also be discussed.</p> <p>c) The quorum for any Extra-ordinary General Body meeting shall be a representation of delegates from at least one-third the recognized branches of the Society.</p> <p>d) The procedure for conducting the Extra-ordinary General Body Meeting including the voting procedures, will be the same as for ordinary General Body Meeting. Only duly elected and ex-officeo delegates of the Society shall the participate in the deliberation and exercise voting rights.</p> <p>e) No requisitioned Extra-ordinary General Body Meeting can be held within 6 month of each other. However, this restriction will not apply to the power of the CWC to call for an Extra-ordinary General Body Meeting if the circumstances so demand.</p>
8-III. Quorum & Notice	<p>a) The Quorum for General Body Meeting shall be delegates, representing one-third of the total paid membership and fifty percent of the circles.</p> <p>b) Notice for hold the All India General Body</p>

M. S. Kumar
President

K. Singh
General Secretary

K. M. Kumar
Finance Secretary

	meeting/All India Conference shall be issued by post to all Branches and Circles Secretaries and/or published in the Society by the General Secretary not less then 30 (Thirty) days in advance.
9. Sources of income and utilization.	<p>I. The Society shall raise fund from subscription/donations or as to be decided by the CWC/AIC from time to time.</p> <p>II. The funds of the Society shall be utilized in the following manner:-</p> <ol style="list-style-type: none"> To defend and/promote the interest and causes of its members and for such other activities which are in consistent with the objectives of the Society. To make payment of expenses for the administration of the society including auditing of the accounts of the Society publication of journal etc. To make payment of expenses for indemnifying any office bearer, member and/or employee of the Society out of the fund of the Society for conduct of the activities of the Society, prosecution of defence of any legal proceeding arising out of legitimated activities of the Society, and to which the Society is a party.
10. Financial Year	1) The Financial year of the Society shall be calendar year
11. Auditing and Accounting	<p>The accounts of the Society shall be audited by a registered firm of Chartered Accounts. however , the All India General Body/All India Conference may appoint an honorary internal auditor from amounts the members of the head quarters branches. The honorary internal auditor shall not be a member of the CWC. For the purpose of TA and DA he will be deemed to be a member of CWC.</p> <p>The funds of the Society shall consist of reserve fund, general fund, a welfare fund or any other fund(s) authorized by the CWC/Circle Executive Committee/Branches Committee for any specify purposes ratified by the respective General Body.</p> <p>c. At the end of each term, the Central</p>

Mishra
President

K Singh
General Secretary

K. K. Mehra
Finance Secretary

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Mishra
President

K Singh
General Secretary

K. K. Mehra
Finance Secretary

Secretary, Four Assistant General Secretaries One Financial Secretary, One Assistant Finance Secretary, Four Organizing Secretaries- one from each region, four Executives' members and one Editor for its bimonthly journal

- b. Circles shall have one additional member to the Central Executive Committee for every 200 continuous paid membership who are to be elected by the respective Circle at their Circle Conference/ General Body meeting.

iii. Election and its mode

- a) Nomination of candidates for election to the post of Center Office bearers shall be made at the General Body meeting/All India Conference itself. Each name shall be duly proposed by a delegate and seconded by another delegates.
- b) All contested shall be by Secret Ballot.
- c) Voting by proxy shall be forbidden.

iv. Term of Office:-

The term of the office shall be ordinary for two years from the date of assuming.

v. Powers, duties and functions:-

I. The Central Working Committee in whom is vested the General Administration of the Society shall arrange for :

- a. The invest of the funds and administration of the property of the society and their proper utilization in the interest of the members of the society.
- b. The regular compaction and audit of the accounts upto 31st December of each year. The accounts shall be closed by the finical secretary every six- month period and presented to the central working committee.
- c. The finalization of the report of the general secretary audited accounts and budget proposals to the All India General Body.
- d. The convening of the General Body meeting preferably once a year but on no account the interval between conference shall exceed two years. The convening of

W. S. S. S.
President

K. Singh
General Secretary

K. S. S. S.
Finance Secretary

- the CWC meeting, including the pre-AIC CWC meeting, shall preferably be once in six months and at least once in a year.
- e. The framing of necessary bye-laws consistent with these rules.
 - f. The editing and circulation of a monthly news letter to all Members through the respective Branches.
 - g. The General Secretary shall be the Printer, Publisher of the Journal(s)

II. The Central Working Committee shall normally meet all expenses of the Society. Unusual items of expenditure involving large sums of money likely to drain the resources of the Society shall be put up before the All India General body meeting/ All India Conference. Reference to the All India General Body meeting/ All India Conference shall not be necessary in respect of all approved items provided for in the budget. A two third majority vote at a General Body meeting or an Extra-ordinary General Body Meeting shall be required for utilized the reserved fund.

III. The Central Working Committee shall have powers to appoint Sub-Committee for:-

- a. Editing, printing and Publishing the journal and other technical/financial pamphlets etc.
- b. Dealing with the Service and department interests of its members, and
- c. Any other purpose connected with activities of the Association.
- d. Such Sub-committee as mentioned above shall have powers to co-opt members of the Association to help them when necessary.

IV. CWC shall have powers to revoke the action of General Secretary regarding formation of ad-hoc committees

vi. Powers and duties of Office Bearers:-

a) **President**

I. Shall preside over all meetings of the CWC in General Body. However, at the time of

M. S. Kumar
President

K. S. Singh
General Secretary

K. S. Kumar
Finance Secretary

holding election of new Office-Bearers in the all India General Body/All India Conference he shall vacate the chair to be taken over by a chairman to be nominated by the said General Body/All India Conference just immediately before dissolution of old Body.

- II. Shall promote the objectives of the Society.
- III. Shall look into the individual grievances of the members.
- IV. Shall call emergency General body meeting, wherever needed.
- V. Shall exercise all powers as enumerated in different clauses of the constitution.

b) Vice President-

Vice-President shall perform the functions of President during this absence.

c) General Secretary:-

- i. He shall be the chief Executive of the Association and staff correspond, keep minutes of the proceeding of the meetings, have custody of all papers and documents of the association and perform such duties as well be required of him by the CWC. He shall also submit a report on the activities of the Association since previous CWC/All India Conference showing its progress and financial position for discussion in the CWC/AIC.
- ii. Shall watch closely the interest of all Branches of the Association and adopt such measures as would go to advance and defend such interest of the Association whenever considered necessary.
- iii. Shall be responsible to the CWC for efficient management of the Central Organization as well as of the Circles/Branches.
- iv. Shall undertake tours, inspect accounts of the branches if necessary during such tours and submit report to the CWC/AIC.
- v. Shall exercise all other powers conferred on him by the appropriate clauses of this Constitution.

M. Sharma
President

K. Singh
General Secretary

K. K. Sharma
Finance Secretary

- vi. Shall print and publish the journal of the Association.
- vii. He may form adhoc committee in constitution with the President, dissolve a Circle Body and form adhoc committee in Circle Organizational level under following circumstances:-
- When the out lived body of a circle organization fails to conduct the election of new set of office bearers within one month even after expiry of the stipulated extended terms of three months from the date of scheduled circle conference/general body of the circle concerned. He shall exercise this power only when he is satisfied that delay in convening the circle conference /general body to hold the election is a deliberate one.
 - When there are more than 50% resignations /transforms of the office bearers of the concerned circle organization and the circle organization failed to conduct fresh election as per provisions of the constitution.
 - When a circle organization prevent the branches (having primary members) from sending quota to CHQ in time, after keeping the concert under circle suspension for a period of not less than two months from the date upto which the non-remittance of quota is not being seriously viewed. (Please refer clauses 8 CII (f).
 - When requested by the concerned Circle Executive Committee/Circle Conference/General Body or advised by the CWC.
 - When the Circle/Branch Organization violated the Central Association on issues and joins hands with other Organization to the detriment of the interest of the memoirs.
- viii. General Secretary on dissolution of a Circle Body may direct the adhoc Committee to take possession or the entire assets and account of the Association from the consumed office bearers of the dissolved body. These shall be handed

M. B. Bhaug
President

K. Singh
General Secretary

K. K. Bhaug
Finance Secretary

over to the new set of office bearers elected through the provision of the constitution to be arranged by the adhoc Committee. The normal life of such of adhoc committee shall be three month or upto the date of election of new office bearers whichever is earlier. Under no circumstances, the adhoc Committee shall function for more then six month. if the consumed office bearers of the dissolved circle body refuse to or fail to hand over the assets and accounts with one month of dissolution of the body, the general secretary may intimate appropriate action as deemed necessary against them. In case the adhoc committee fails or conduct the G.B/Circle Conference the General Secretary will take necessary steps to conduct the election.

d) Assistant General Secretaries:-

- i. Shall assist the General Secretary in this day to day working.
- ii. Shall officiate in place of General Secretary in his absence.
- iii. Shall function as General Secretary in case of permanent non-availability of General Secretary till the next CWC or AIC decide the matter.

(Note:-Present in consultation with the CHQ office-bearers shall ask one of the AGSs to officiate in place of GS during his absence)

e) Financial Secretary:-

- I. Shall receive and disburse funds of the Association on behalf of and in accordance with the direction of CWC and or AIC. He shall maintain accounts of the same.
- II. Shall maintain the accounts of the movable and immovable properties of the Association.
- III. Shall submit the audited accounts of the Association to the CWC/AIC for approval.

f) Assistant Financial Secretary:-

M. S. S. S. S. S.
President

K. S. S. S. S.
General Secretary

K. S. S. S. S.
Finance Secretary

	<p>I. Shall assist the Financial Secretary in his day to day work.</p> <p>II. Shall officiate in place of Financial Secretary during his absence.</p> <p>(Note: - Present may ask him to officiate in place of Financial Secretary during his permanent absence till the next CWC or AIC, which ever meets earlier, decides the matter.)</p> <p>g) <u>Organizing Secretary:-</u></p> <p>I. Shall co-ordinate the activities of branches and Circle regarding organizational matters as decided by the CWC from time to time.</p> <p>II. Shall undertake tours to Branches as and when necessary or decided by the CWC.</p> <p>h) <u>Editor:-</u></p> <p>I. Shall edit the journal of the Association.</p> <p>II. Shall be responsible for dispatch of the journal to the members.</p> <p>III. Shall assist the General Secretary for printing and publishing the journal.</p> <p>(Note: - The provision of clause 13(vi) defining the power and duties of office bearers applies for identical office-bearers of Circle/Branch level (confined to respective organizational level functioning).</p>
14. Quorum and notice of meeting	<p>a. At least 30 days advance notice shall be required for convening the CWC meeting. However, in emergent cases meeting may be convened even on short notice, depending on the situation.</p> <p>b. the quorum for the CWC meeting shall be 1/3rd of its strength. the Chairmen of the meeting shall exercise a casting vote in the event of a tie.</p>
Filling up of Casual vacancies	the CWC shall have powers to co-opt members to the Committee to fill up vacancies arising during the term.

Mishra
President

K. Singh
General Secretary

K. Mishra
Finance Secretary

15. Circle Organization

I. Composition, Function, Powers:-

- a) Circle Executive Committee shall of the following office-bearers to be elected in the Circle Conference/General Body Meeting:

One President, Two Vice-President, One Circle Secretary, Four Assistant General Secretaries One Financial Secretary, One Assistant Finance Secretary, Four Organizing Secretaries- (one from each region and one Editor for its monthly journal. Out of Four posts of Assistant General Secretaries- one post each shall be reserved for the members from Telecom Engineers Finance & Accounts, Civil/Electrical/Architectural Wing/Telecom Factory and General Line disciplines). the branch Secretaries and Central Working Committee members from the Circle, if any, shall be ex-officio Circle Executive Committee members. Branches may also elect one Circle Executive Committee Members for 200 paid members. The Circle Conference/General Body shall have power to reduce the number of posts.

- b) The circle Executive Body shall be elected in the Circle Conference/General Body meeting to be held at least once in two years at a suitable location by the delegates. the branches shall elected the delegates on per 30 paid members or part there of being not less then 20 subject to the minimum of one per branch. the branch Secretary, Circle office- bearers, other Executive Committee members of Circle and CHQ office-bearers/CWC members from the Circle, if any shall be the ex-officio delegates. The Circle Executive body shall be responsible for organisal work of the Association at the Circle level. It shall be the normal channel of communication on behalf of the Association with Circle Administration. It shall be responsible for the maintenance of records, and accounts at the Circle level. the auditing statement of accounts shall be placed before the next Circle Conference/General Body for ratification and a statement of these accounts shall be sent to CHQ for information records.

Mishra
President

K Singh
General Secretary

Kumar
Finance Secretary

- c) The Circle Conference shall be held before the AIC preferably.

Notes:-

1. Corporate office, ALTTC, BRBRAITT Jabalpur, BSNL field Offices in Delhi (combinedly) shall be deemed to be a Circle each for the purpose of the constitution.
 2. in case of non-recruiting Circle having jurisdiction over several territorial circles, the Circle Branch in whose territorial jurisdiction the Headquarters of such non-recruiting Circle(s) are located, shall be the formal channel of communication.
- d) Extra ordinary Conference shall be convened by the Circle Secretary at any convenient location either on requisition by the CEC/CWC or signed by at least 1/3rd of the paid membership distributed at least in fifty percent of the recognized branches within sixty days of the receipt of requisition. The purpose of such conference shall be mentioned in the requisition supported by detailed briefs. although the extra-ordinary Circle Conference will normally conduct the agenda given by the requisition, yet any other matter flowing out of the agenda or any other important item with the permission of the chair may also be discussed. the quorum for the extra-ordinary Circle Conference will be a representation of delegates from at least 1/3rd of the recognized branches of Circle. The procedure be the same as prescribed in Rules 8 II (d) and 8 II (e) for All India Extra-ordinary General Body Meeting.
- e) Following clauses under Circle Organization shall also be applicable to the Circle Organization limited to the Circle level functioning:-
- f) 3I (b), 3.I(g), 3.I (i), 3.III (a), 3.III(b), 5.6(a), 7.8 III(a), 8.III(b), 8.III (c), 8.(IV), 8.V (I), 8.V.(II), 8.V(II)(d), 8.V.(v), 8.B.II,

Provision in Clause 3.A.III(a) and 3.A.III(b), as

M. K. Bhatnagar
President

K. Singh
General Secretary

K. K. Bhatnagar
Finance Secretary

	<p>Central Organization, shall be applicable to the Circle having branch formation. in case of Circle having no branch formation, the quorum shall be 50% of its paid membership. in case quorum is not there the meeting shall be adjourned, and a fresh notice given for holding the General Body meeting after the gap of the seven days from the original meeting was convened. In such adjourned meeting, if quorum is not available even after one hour of the scheduled time notified, the quorum shall not be required. Provision of clause 8.A.III(b) shall however, be applicable for Circles having no branch formation.</p>
Branch Organisatuion.	<p>a) the branch Committee shall consist of One President, Two Vice-President, One Circle Secretary, Four Assistant General Secretaries One Financial Secretary, One Assistant Finance Secretary, Four Executive members- One branch Executive for every 25 members, preferable, representing all units. No one who is not a member of the branch of the Association for a continuous period of one year prior to the date of election or who is in arrears at the time of election is eligible for any office in the branch Committee. However, this will not apply for the initial formation of any new Branch or new member on promotion or on transfer.</p> <p>b) An auditor will be nominated by the General Body, who will not be a member of the Branch Committee.</p> <p>c) the term of the office for the Branch shall be the same as application to Circle/Central Head Quarter.</p> <p>II. Power & Functions:-</p> <p>a) A branch Committee shall have the powers to co-opt members to fill up vacancy arising in the Branch Committee, to hold office for the remaining portion of the term. Branch Committee shall also have power to co-opt a member, or members to assist them in the activities of the Branch.</p> <p>b) Branches of the Association are to be generally opened by the Circle Executive Committee/Central Working Committee.</p>

M. S. S. S.
President

K. Singh
General Secretary

K. K. S. S.
Finance Secretary

	<p>A minimum membership of ten shall be necessary to form a branch. Any Branch which have to be closed down for want of membership, insufficient finance, or any other reason, should pass a resolution to the effect at a meeting to be convened for the purpose by the Branch. Such a resolution should have the assent of at least 2/3 of the number of the members on the rolls of that branch.</p> <p>c) when the closure of a branch has been decided upon, the Branch Secretary should forward complete accounts together with arrears list and other records of the Branch to the Circle Secretary. All balances at the credit of branch should also be remitted to the Circle. Central Financial Secretary. The responsibility of Branch President, the Branch Secretary and branch Financial Secretary shall not be deemed to have ceased till the accounts have been duly rendered and receipt attained by them in final settlement of all outstanding account</p> <p>d) Branch Committee shall have the powers to remove from the Committee any member(s) who fails to attend three consecutive sitting of the Branch Committee.</p> <p>e) In no case quota may be held up beyond 6 months</p>
16. Annual list of General Body	<p>a) Notice: minimum 15 days notice shall be given to the members, before the date of General Body Meeting, enclosing agenda specifying Date, Time, Place and issue to be discussed.</p> <p>b) Meeting: General Body shall be held once in every year regularly.</p> <p>c) Quorum: the quorum of General Body Meeting shall be 2/3rd (two third) of the total strength of the general Body Members of the Association</p> <p>d) Once in every Year a list of the office Bearers and the Executive Members shall be filed in the office of the Registrar or Societies. Delhi as it is required under section 4 of the</p>

Alshamir
President

Kings
General Secretary

Kumhar
Finance Secretary

	Societies Registration Act 1860.
17. Annual list of managing/governing body:	Once in every Year a list of the office Bearers and the Executive Members shall is filed in the office of the Registrar or Societies. Delhi as it is required under section 4 of the Societies Registration Act 1860. as applicable to the Union Territory of Delhi.
18. Removal of elected office bearers of Committee or the Committee as a whole:-	<p>I. Election must be held in conformity with the provision of the constitution.</p> <p>II. The election at Circle/Branch Organization level shall be held within scheduled date. However, in case of genuine difficulty permission may be sought for from the next higher organizational level to have further extension for a limited period.</p>
19. Dissolution and adjustment of affairs	If the Association/Society needs to be dissolved it shall be dissolved as per provisions laid down under the Section 13 & 14 of the Societies Registration Act 1860. as applicable to Union Territory of Delhi.
20. Legal Proceedings	the Association may sue and/or be sued in the name of President as per provisions laid down under section 6 of the Societies Registration Act, 1860, as applicable to National Capital Territory of Delhi.
21. Amendment	Any amendment in Memorandum, Rules and Regulation will be carried out in accordance with Section 12 & 12A of the Societies Registration Act, 1860 as Applicable to National Capital Territory of Delhi.
22. Application of Act	All the provisions under all the sections of Societies Registration Act 1860 as applicable to National Capital Territory of Delhi, shall be applicable to the Association.
23. Essential Certificate	Certified that this is the correct copy of the Rules and Regulation of the Association.

PRESIDENT	GENERAL SECRETARY	FINANCIAL SECRETARY
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W. S. S. S.

President

General Secretary

Finance Secretary